

Registered company number
04291027

Registered Charity number
1089636

Birmingham E-learning Foundation

Report and Unaudited Accounts

31 March 2017



Incorporating P&W Social Accountants

Birmingham E-learning Foundation
The report of the trustees for the year ended 31 March 2017

Introduction

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015.

Objectives and Activities

Objectives, aims and significant activities

The principal object of Birmingham e-Learning Foundation (the charity or BeLF), as set out in its Memorandum of Association, is the advancement of education, in particular of those who have social or economic disadvantage or who have disability, through the provision and assistance in the provision of information, learning and communications technology. The charity is based in Birmingham but operates throughout England and Wales.

Many disadvantaged schoolchildren are still living on the edge of our digital society with home access to a computer a seemingly inaccessible dream. BeLF aims to reduce the effect of this digital divide by working with schools, parents and local authorities to ensure that all children have access to learning technologies when and where they need them, both at home and at school.

The activities of the charity are classified in the financial statements as schools e-learning.

Public benefit

The trustees have regard to the Charity Commission guidance on public benefit and consider the charity's activities and award of grants are for the public benefit.

Birmingham E-learning Foundation
The report of the trustees for the year ended 31 March 2017

Achievement and Performance

During the year the charity raised £319,672 (2015: £272,018) from parents' contributions which have been used to facilitate the provision of appropriate information, learning and communications technology to disadvantaged pupils attending school within an inclusive model. During the year the charity awarded grants to twenty one schools for the provision of personal learning devices amounting to £280,551 (2015: £243,320).

The school grants awarded were:

Cheltenham Bournside School and Sixth Form Centre £90,489;

Bishop Challoner Catholic College £64,783;

Ysgol Llanfair Pwllgwyngyll £18,399;

Ysgol Yr Hendre £11,645;

Hillstone Primary School £11,215;

William Brookes School £9,920

Llanrug School £9,720;

Ysgol Y Ferch O'r Sger Bridgend £9,545;

Cadoxton Primary £8,265;

Wyre Forest School £7,811;

Ysgol Bro Llew £6,637;

AUEA £6,550;

Bengeworth Academy £5,404;

Ysgol Treferythyr £5,202;

Wychall Primary School £3,500;

St Andrews School £2,608;

Glantwymyn School £1,860;

St Barnabas C of E £1,700;

Llanbrynmair £1,572;

Nonsuch Primary School £1,115;

Madeley High School £1,107;

Highters Heath Community School £884; and

Bro Llew £620.

Economic conditions and major cuts in capital budgets within schools are making it harder for parents and schools to make provision for low income families: the digital divide is growing, not shrinking. The charity has a number of challenges to overcome in order to achieve a long term sustainable model of operation that will enable it to continue to provide personal learning devices for pupils. In the past the charity has successfully maximised some key government initiatives but these are no longer available. The trustees are looking at other models of operation in order to sustain and grow the future operations of the charity.

Financial Review

The results for the year are in line with expectations and the trustees are satisfied with the financial state of affairs of the charity. Sufficient parents' contributions and gift aid were received to enable the satisfactory running of the charity throughout the year.

The trustees' policy is to maintain sufficient unrestricted general funds, having set aside any designated funds for specific future purposes or projects, at a level which provides sufficient free funds to cover current foreseeable cash flow requirements. The charity maintains a positive balance of unrestricted funds to carry forward into the next financial year and the trustees are satisfied that sufficient funds are still available to maintain the charity's activities for the foreseeable future.

Birmingham E-learning Foundation
The report of the trustees for the year ended 31 March 2017

Future Plans

Despite tough economic conditions and major cuts in schools' capital budgets, the charity will continue to develop and to expand its reach to schools within and beyond Birmingham.

Structure Governance and Management

Governing document and charity constitution

BeLF is a company limited by guarantee, as defined by the Companies Act 2006, without share capital and is a registered charity governed by its Memorandum and Articles of Association. Each member guarantees a sum not exceeding £1 during their membership and for one year thereafter in the event of a winding-up.

Recruitment and appointment of new trustees

Trustees are nominated by the members of the charitable company and elected by ordinary resolution at the Annual General Meeting where they have the necessary skills to contribute to the management and development of the charity. Local Authority Associates may not exceed one-fifth of the board's membership.

Organisational structure and decision making

The charity is managed by a board of trustees which meets monthly. A chief executive is appointed by the trustees to administer day-to-day activities.

Induction and training of new trustees

Upon appointment new trustees are provided with a copy of the charitable company's Memorandum and Articles of Association, the most recent audited financial statements and copies of the previous year's minutes of trustees' meetings.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and they are satisfied that systems are in place to manage their exposure to the major risks.

Reference and Administrative Details

Registered Company number

04291027 (England and Wales)

Registered Charity number

1089636

Registered office

Moseley Exchange
149-153 Alcester Road
Moseley
Birmingham
B13 8JP

Trustees

RE Moore - Chairman
ER Clewer - Vice Chairman
Ms M Le Breuilly
Dr C Cooban
Mrs J Maund
P Shoemith
B Taylor

Birmingham E-learning Foundation
The report of the trustees for the year ended 31 March 2017

Key Personnel

Chief Executive - I McCall
Company Secretary - P Shoesmith

Independent examiner

Brett Welch FCA
Chartered Accountant
P&W Social Accountants
The Barn
173 Church Road
Northfield
Birmingham
B31 2LX

Banker

Lloyds Bank plc
142 Edgbaston Park Road
Birmingham
B15 2TY

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Birmingham e-Learning Foundation for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
state whether applicable UK accounting standards have been followed, subject to any material
- departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to
- presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24th July 2017 and signed on its behalf by:

RE Moore
Trustee

Independent Examiner' Report to the Trustees Birmingham E-learning Foundation

Respective responsibilities of charity trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law, and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail; or to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Brett Welch FCA
Chartered Accountant
P&W Social Accountants
The Barn
173 Church Road
Northfield
Birmingham
B31 2LX

24th July 2017

Birmingham E-learning Foundation
Statement of Financial Activities
incorporating an Income and Expenditure Account
Year Ending 31 March 2017

	2017	2016
	Unrestricted and Total Funds	Total Funds
	£	£
Income and Endowments from		
Donations and legacies	380,342	328,187
Investment Income	31	29
Total	<u>380,373</u>	<u>328,216</u>
Expenditure		
Charitable Activities		
Schools e-learning	366,364	339,580
Net Income / (Expenditure)	<u>14,009</u>	<u>(11,364)</u>
Reconciliation of Funds		
Total funds brought forward	42,731	54,095
Total funds carried forward	<u>56,740</u>	<u>42,731</u>

The statement of financial activities includes all gains and losses in the year.
All incoming resources and resources expended derive from continuing activities.

Birmingham E-learning Foundation
Balance Sheet
as at 31 March 2017

	Notes	2017 £	2016 £
Fixed assets			
Tangible assets	10	213	-
Current assets			
Cash at bank and in hand		58,298	49,576
Creditors: amounts falling due within one year	11	(1,771)	(6,845)
Net current assets		<u>56,527</u>	<u>42,731</u>
Net assets		<u>56,740</u>	<u>42,731</u>
Capital and reserves		56,740	42,731
Shareholders' funds		<u>56,740</u>	<u>42,731</u>

The Trustees are satisfied that the charitable company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The Trustees acknowledges their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by order of the board of trustees on 24th July 2017 and signed on its behalf by:

RE Moore
Trustee

Birmingham E-learning Foundation
Notes to the Accounts
Year Ending 31 March 2017

1 Accounting policies

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Tangible fixed assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Computer Equipment	over 3 years
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Creditors

Short term creditors are measured at transaction price (which is usually the invoice price).

Income

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants awarded are included in the statement of financial activities when approved by the trustees and agreed with the recipient. The value of grants unpaid at the year end is accrued. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment costs

Governance support costs comprise those costs directly attributable to organisational administration and compliance with constitutional and statutory requirements together with an allocation of staff costs and office costs, based on an estimate of time devoted to this activity of 5%.

Birmingham E-learning Foundation
Notes to the Accounts
Year Ending 31 March 2017

Pension Costs

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the statement of financial activities in the period to which they relate.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted general funds may be used in accordance with the charity's objects at the discretion of the trustees. Designated funds are amounts set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

2 Donations and Legacies	2017	2016
	£	£
Parent's contributions	319,323	272,018
Gift aid	60,765	50,169
Grants	-	6,000
Other donations	254	-
	<hr/>	<hr/>
	380,342	328,187

Grants received, included in the above, are as follows:

Service Birmingham	-	6,000
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3 Investment Income	2017	2016
	£	£
Bank account interest	31	29

Birmingham E-learning Foundation
Notes to the Accounts
Year Ending 31 March 2017

4 Charitable activities costs

	Direct costs (See note 5) £	Grant funding of activities (See note 6) £	Support costs (See note 7) £	Totals £
Schools e-learning	81,199	280,551	4,614	366,364

5 Direct costs of charitable activities

	2017 £	2016 £
Staff costs	56,870	50,994
Research and liason costs	7,787	8,946
Office costs	16,542	30,986
	<u>81,199</u>	<u>90,926</u>

6 Grants payable

	2017 £	2016 £
Schools e-learning	280,551	243,320

Grants were paid to 23 (2016: 27) schools for the provision of information, learning and communications technology.

7 Support costs

	Governance costs £
Schools e-learning	4,614

Activity	Basis of allocation
Governance costs	On the basis of time

	2017 Schools e-learning £	2016 Schools e-learning £
Staff costs	2,993	2,683
Office costs	871	1,631
Examination fee	750	1,020
	<u>4,614</u>	<u>5,334</u>

Birmingham E-learning Foundation
Notes to the Accounts
Year Ending 31 March 2017

8 Trustees' Remuneration and Benefits

There were no trustees' remuneration, expenses or other benefits for the year ended 31st March 2017 (2016: Nil).

9 Staff Costs

The average number of employees during the year was as follows:

	2017	2016
	£	£
Schools e-learning	1	1

No employees received emoluments in excess of £60,000

10 Tangible fixed assets

	Plant and machinery etc £
Cost	
Additions	319
At 31 March 2017	<u>319</u>
Depreciation	
At 31 March 2017	<u>106</u>
Net book value	
At 31 March 2017	<u>213</u>

11 Creditors: amounts falling due within one year

	2017	2016
	£	£
Trade creditors	1,021	4,273
Other taxes and social security costs	-	1,552
Other creditors	750	1,020
	<u>1,771</u>	<u>6,845</u>

Birmingham E-learning Foundation
Notes to the Accounts
Year Ending 31 March 2017

12 Movement in Funds

	At 1.4.16 £	Net movement in funds £	Transfers between funds £	At 31.3.17 £
Unrestricted funds				
General fund	7,685	187	24,737	32,609
Schools' fund	35,046	13,822	(24,737)	24,131
Unrestricted and Total funds	<u>42,731</u>	<u>14,009</u>	<u>-</u>	<u>56,740</u>

Net movements included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	86,000	(85,813)	187
Schools' fund	294,373	(280,551)	13,822
Unrestricted and Total funds	<u>380,373</u>	<u>(366,364)</u>	<u>14,009</u>

The object of the designated schools' fund is to provide disadvantaged pupils attending school in England and Wales with appropriate information, learning and communications technology.

13 Related Party Disclosures

RE Moore, a trustee, trades as RMEdA - Ray Moore Education Associates, a not-for-profit enterprise, which provides bespoke professional support services for schools. During the year the charity paid RMEdA £7,787 (2016: £8,946) for liaison support with local schools.

14 Ultimate Controlling Party

The charity is wholly under the control of the board of Trustees.